

January 6, 2020

- 9:10 Reconvene. Hammeke, and Lewis present.  
Call to Order. Flag Salute  
Review of previous minutes approved.
- 9:11 Tina Keeler, Appraiser's Office:  
Presented Mid-Year Ratio Setting.  
Payroll notice to be changed. **Motion by Hammeke to approve payroll change as presented. Lewis seconded. Motion carried.**  
Discussed job vacancy Office Manager 1.  
Advertisement in various social media formats, GB Tribune, and Tiller and Toiler.  
Will advertise on NexTech Classified.  
Qualifications state applicant does not need to live in Pawnee County.
- 9:35 Begin to review and sign vouchers and payroll checks.
- 9:37 Samantha Parrish, Community Corrections:  
Reviewed part time employee applications.  
Personnel: John Pritchett submitted resignation letter.  
**Motion by Hammeke to accept payroll change notice for resignation of employee. Lewis seconded. Motion carried.**
- 9:41 Commissioner Rein joined the meeting.
- 9:46 Commissioners recognized Carl Miller and thanked him for his 15-1/2 years of service to Pawnee County as Appraiser. Carl thanked the Commissioners expressing again that he enjoyed the experience and opportunities with Pawnee County. He stated that he will continue to be Appraiser in two other counties. He thanked the Commissioners for the private recognition as opposed to a public one.
- 9:49 Thanked Joel Davis for his assistance and work. Joel presented updates to board.  
Public Information Officer's report
- 9:53 Lewis shared security concern as expressed by staff member from PVCH regarding availability of Meeting Room after 6 pm.
- 10:02 Discussion of staff movement from PVCH to Heart of Kansas Medical Clinic.
- 10:06 Joel Davis inquired if there was a bulletin of days of payroll.
- 10:07 Cheryl Hoberecht, Administrator of Health Department, reported \$2,200.00 of extra funding for Family Planning has been received.  
Discussion of Budgeted transfer of funds from General Fund.
- 10:15 Dr. Noordhoek, appointed Coroner for District Court 127, shared his years of experience as Coroner, the Laws and Regulations as Coroner, who is trained in responsibilities. Extensive information.
- 10:25 Doug McNett, County Attorney, joined the conversation.

Continued

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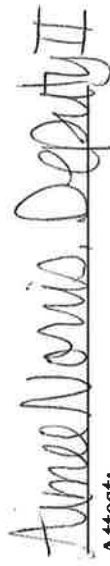
- 10:27 **Motion by Rein to go into Executive Session from 10:33 to 10:43 for personnel to include Doug McNett and Dr. Noordhoek. Hammeke seconded. Motion carried. No action taken.**
- 11:10 Doug McNett reported on movement to develop Shared Leave Bank. Lewis asked McNett to have a committee in place for Shared Leave Bank by next week's Commission Meeting.
- McNett shared a potential change in Speeding Ticket Offenders using City Court to now go before District Court.
- 11:11 Lewis asked for notice and approval of agenda for next week's Reorganization Meeting.
- 11:12 Cheryl Hoberecht presented Order to Transfer Funds for 2020 Budget Grant Matches. Action on Hold.
- 11:30 Steven Lewis, Comfort Systems, presented update on boiler repair options. Discussion followed.
- Motion by Rein to accept quote for boiler repair and remote sensor thermostats as presented by Comfort Systems. Hammeke seconded. Motion carried.** Due to time constraint and of immediate need for boiler to be repaired to assure heat in the Courthouse and due to the cold weather, necessitates boiler be repaired by Comfort Systems given they are only business that can repair the boiler. Therefore, no need to solicit bids.
- 11:45 Doug McNett presented potential Coroners Expense information. Discussion.
- Motion by Rein to approve \$6,000.00 annual salary to be paid bi-weekly with no benefits to 24<sup>th</sup> Judicial District Coroner effective 12/9/2019. Hammeke seconded. Motion carried.**
- 11:51 **Motion by Hammeke to allow Chair Person, Deborah Lewis, to sign Order to Treasurer to transfer Grant Funds to Health Department upon review of proper numbers. Rein seconded. Motion carried.**

12:03 Adjourned.



For the Board:

Chair, Board of Commissioners



Attest:

County Clerk