

January 27, 2020
Minutes taken by Kathleen Foster

- 9:00 Reconvene. Rein, Hammeke, and Lewis present.
Call to Order and Flag Salute.
- 9:02 Review and Approve Checks and Vouchers
- 9:36 **Motion by Lewis to Accept “Change Orders” 2019-11 and 2019-13 thru 2019-29 as presented. Hammeke seconded. Motion carried unanimously.**
- 10:00 Kurt Demel, County Highway Administrator for Department of Road and Bridge, presented Five Year Equipment Replacement Schedule, 2020 Equipment Lease Schedule, Sealing Cycle for Roads.

Shared the specific roads currently being improved and those on the schedule to do so.

Potential bid for equipment.

Request to spend funds for bid of specific equipment. Permission granted to spend more for drill.

Applying for KDOT Grant for Safety Program to put more lights on the back of one of the big trucks.

With incoming predicted snowstorm of several inches for Tuesday, January 28, Demel shared plan to put salt/sand mixture on roads.
- 10:06 Doug McNett, County Attorney, presented update on the “shared leave” committee and the necessity of an employee to be enrolled in the shared leave program in order to use it. Opportunity to be part of the program will be available at specified time each year.
- 10:48 Demel continued with Update on Progress of paperwork regarding title insurance for right of way for OS 21 Bridget Project.

The OS 21 Bridge project wouldn’t begin until 2021 at the earliest.
- 10:30 Joel Davis – discussion regarding receiving health insurance cards. Joel shared there is an 800 number for assistance regarding Insurance Questions.
- 10:31 Steven Lewis, Comfort Systems, Inc., gave update on repairs to boiler.
- 10:45 Discuss possibly updating iPad or Computer and phones for County Commissioners for more reliable and improved quality performance and longevity.
- 10:48 Gail Antenen, Director of Department of Community Corrections Pawnee County, presented Quarterly Reports.

Discussed prior Budget as compared to this annual year budget.

Presented Quarterly Reports to be Approved and Signed:
Motion by Lewis to Accept and Approve “Community Corrections Adult Quarterly Cash Reconciliation and Certification”. Hammeke seconded. Motion carried unanimously.

Continued

January 27, 2020 Continued

Motion by Lewis to Accept and Approve “Community Correction – Division of Juvenile Services Quarterly Cash Reconciliation and Certification.” Hammeke seconded. Motion carried unanimously.

Motion by Lewis and Second by Hammeke to accept and Approve “Community Correction – Division of Juvenile Services Quarterly Cash Reconciliation Grant Award Budget (Reinvestment and Regional Collaboration Budgets).” Motion Passed unanimously.

Further Discussion regarding improving Quality of Service for Internet for Community Corrections.

Discussion regarding ways to hone budget and discontinue with specific monthly service companies that are costly and replace with more budget friendly and adequate service solutions.

Savings from above changes would be categorized for more needed and meaningful purposes.

Discussion regarding safety issues regarding protection from outside individuals entering the building with intent to harm. Discussion included but was not limited to the possibilities of including Court Services personnel being moved in with Community Services personnel.

Discussion continued to include a variety of possible small changes that would accommodate the need for security and safety of personnel.

Also, discussion included need to contact maintenance regarding plugged drains on roof resulting from leaves and debris from tree branches plugging drains causing rain to pour over the front door entrance area.

Custodian will be contacted to investigate and rectify the situation.

Discussion continued regarding potential remodel. Revisited revised proposal from the Commissioners’ tour of the Community Corrections Building on July 29, 2019.

After much discussion, Rein stated that several factors needed to be considered before steps could be taken to remodel.

Among the considerations are: ADA, Fire code, and Restroom Access.

Rein recommended that blueprints of the building be located as well as the name/company of previous contractor that made changes to the inner rooms of the building a few years ago. Possibly consult with former company’s contractor regarding blueprint of structure to identify wiring, plumbing, etc.

Discussion of how to resolve Security for personnel in the Corrections Building in the least intrusive and most efficient manner will be addressed at future Commissioners’ meeting.

11:12

Samantha Parish, Deputy Director, Community Corrections Pawnee County, presented and discussed “Community Corrections Quarterly Comprehensive Plan and Year End Outcome Report.”

Fiscal Year 2019 Report Period

Continued

January 27, 2020 Continued

Second quarter October 1st thru December 31st, 2019

Process Goals reported and reviewed (Report is with the minutes)

12:40 **Motion by Hammeke to Accept contract with Von Felt, Bauer, and Von Feldt accounting services for 2019 audit. Lewis seconded. Motion carried unanimously.**

12:41 **Feldt, Motion by Hammeke to Accept Engagement Letter for Services from Von Bauer, and Von Feldt accounting services to be performed for 2020. Lewis seconded. Motion carried unanimously.**

12:43 Adjourned.



For the Board:

Chair, Board of Commissioners



Attest:

County Clerk