

Minutes Commissioners Meeting
March 4, 2019

Phil Hammeke Deborah Lewis Bob Rein

Deborah Lewis calls meeting to Order with Pledge of Allegiance

Minutes taken by Becky Easley

9:00am Tod Kavoras, Kansas Air National Guard

Mr. Kavoras wanted to come in and speak with the Commissioners in order to make them aware of the changes in airspace in Pawnee County, due to the wind farms between Kinsley and Dodge City. (*Maps have been provided*)

- The airspace routes that were developed 34 years ago are going to be used more often
- National Guard planes will be flying as low as 100 feet
- The residents of Pawnee County will be seeing much more air traffic than they have in the past
- The additional air traffic combined with the low altitude of the flights will cause significantly more noise than usual.
- Mr. Kavoras would like to attend any Town Hall meetings that are upcoming in order to answer any questions residents may have
- Bob Rein suggested that a good meeting would be the Legislative Luncheon on the last Thursday in July at the Pawnee County Fair.

9:20am - Discussion regarding the use of cellular data and the collection of business e-mails on Commissioners phones – looking for solutions.

Bob Rein suggested an inexpensive tablet and using that.

9:30am Derek Slack Re: Tags and Titles

- Derek requested a signature on a replacement title.
- Deborah signed the title.
- Needs to get a Certificate of Origin for a Dodge Durango

9:35am Doug McNett – Review Duties of County Clerk

- Perry vs Franklin County stated that if the Commissioners want to remove payroll from the County Clerk and move to another department, or outsource the task, it is within their authority to do so
- Page 8, in a Michigan decision, it was decided that payroll is not a statutory role of the County Clerk
- The County Clerk does not need to perform the duties only to record the transactions
- Doug stated that the bottom line is that the duties of Payroll and Payables may be moved from the County Clerk at the decision of the County Commissioners
- KSA 19-302 subsection C – Any budget by the County Clerk should be approved by the commissioners
- Pay Schedules are part of Policies and Procedures
- Attorney General's decision regarding minutes to be taken at the commissioners meeting is to be done by The County Clerk, The Deputy County Clerk or assistant

9:38am Bob moves to go into executive Session for Attorney Client privilege, Second by Phil

- No Action Taken

10:00am Jen Fitzpatrick, Extension Office - Courthouse Centennial meeting

- Joel has been typing up old Newspaper articles and printing Photos
- Frames for the photos are still needed
- No interviews have been done yet
- Centennial will take place April 22nd – April 26th 2019
- Monday April 22nd all displays will go up
 - Joel is putting together a video
 - Extension Office will be doing a poster Contest for each 4-H group
 - Each 4-H Group will be presenting their own poster of what the Courthouse means to them
 - Also wanting to have each 4-H Group do a banner using new Pawnee County Logo
- Tuesday April 21st the Time Capsule will be filled
 - Joel will be putting together a Time Capsule either PVC pipe or welded metal
- Wednesday April 22nd judging will be done of the 4-H projects
- Thursday April 23rd Coffee hour
 - Announcement of the Poster/Banner contests will be announced
- Friday April 24th Closing Ceremony
 - Burial of the Time Capsule
- Want something going on each day of this Centennial week
- Joel is to put together a proclamation for the Time Capsule
- Get a plaque to commemorate the Centennial and Time capsule
- Bob has asked Chad for an estimate of cost to put in an extended sidewalk and picnic area and have the time capsule buried at that time under the concrete in the picnic area
- Each department of the county should have something ready to put in the time capsule related to their department
- Need to set aside 1 hour for the commissioners on April 22nd with the Centennial Committee

11:00am Public Meeting Re: Crawford Addition, Larned Township.

In attendance Doug McNett, Rita Kurtz, Ken Fenwick, Tim Messmer, Tina Keeler, Stacy Sanger, Joan Wilson, Dennis Wilson, Cheryl Palkowish, Connie Ratcliff, Kurt Demel, Jim Vratil, Beth Black, Jerrold Hadley.

Resolution #2019-R-004

- Area map put on TV to show exactly where they are talking about
- Doug started the discussion about who will maintain the roads on for both Crawford Add.
- Home owners are responsible for the right of way however, it is taxed to the Township
- Resolution would make this road part of the township rather than the home owners
- This resolution would only allow for maintaining the current roadways not to build new roadways
- The roads being discussed are
 - Birdie Ave
 - Jordan Park Road
 - Fairway Ave
 - Par Ave
 - Eagle Circle
- Maintenance in front of the Methodist Church will be maintained by the church
- The county and the city will work together if this is resolved and the county will assist on repairing roads, but nor building new roads

Motion by Phil, to sign resolution 20019-R-004, Second by Bob, Motion passes.

11:50pm Bob moves to request a recess until 1:30pm, second by Phil Motion passed

1:30pm Kurt Demel Road and Bridge

- Kurt would like to submit 3 step raises
- VanCleave Level IV Step 5 to Step 6
- Timberman Level IV Step 1 to Step 2
- Dooley Level III step 1 to Step 2

Bob moves to approve these three changes as presented, second by Phil

Motion Carried

Discussion

Santa Fe Trail Center

- Asking the Trail Center to restructure their request
- Commissioners would like to support the Trail Center but the request as submitted is not in the current budget
- Possible annual appropriation
 - Easier now and in future budget meetings
- Need to move forward with regards to pay scale for the incoming and future Directors
- Deborah will talk with the Trail Center this evening

Discussion

Golden Belt Community Foundation

- Commissioners have not seen or reviewed this paper before
- Needs to be reviewed by Doug
- After Doug's review, it may be signed and sent back

No further discussion needed

Discussion

Mold in Annex North/West office

- What is the cost projection for repair/removal of mold
- Mold is between the wallpaper and the walls
- Will need to close off and clean up the mold situation in the office
- Need to contact K-Camp to see if this is covered

Discussion

Joel attended a Pipeline Emergency meeting

- Who should be call in case of an emergency
- What and when to relay to the community
- Getting a communications committee together

Discussion

Budget Finance Meeting

- Deborah went to a budget finance meeting and discussion were around
 1. Strategic planning
 2. The need to get something in place for the future

3. Would require the commissioners to be at any meetings
4. Would help with
 - CTS
 - Equipment
 - Technology
5. Plans for future expenditures for non-budgeted issues
6. Someone will come in that is a non-interested party
7. At the end of the year there will be a review of the year and start projections for the new year
8. How to get a plan put in place before audit reports
9. How to deal with the 13th month
10. Deborah will get more information on who could facilitate a strategic planning meeting
11. Reports need to be reviewed monthly

Motion was made by Bob to have Clerk's report and interim statement at each commissioners meeting. 2nd by Phil. Motion Carries

Discussion

Commissioners Minutes

Needs to be noted on the minutes who is actually taking the minutes at each meeting.

Discussion

Cost of living Increase

- Looked at the bureau of Statistics
- Municipal budget
- Food and Energy
- State recommendations

Bob made a Motion of 1.5% Cost of Living increase to all County employees effective 2/24/19. Second by Phil. Motion Carried

Joel will notify all department heads of the change

2:30pm Community Corrections Consolidation

Present: Bruce Gatterman, Doug McNett, Denise Woods

- Give update on the Advisory Board.
- A Motion was made and carried by the Advisory Board to merge Community Corrections and Court Services
- Will need to hire a Director
- Review agreement on merger
- The Director will serve at the will of the Chief Judge
- There will be a Sub Committee
- The administration of Pawnee County will not change
- Commissioners will be ultimately responsible for Grant Funds
- The Director will be appointed by the Chief Judge
- Director will be reviewed by the Chief Judge
- Director will report to the Commissioners
- Director will be a county employee
- All agencies will still remain separated
 - With one Director
 - Will possibly have the addition of Assistant Director
- This move will not affect the County budget

- Will be funded by Grant money
- The Director would be paid out of State funds

Commissioners would like to have the budgeting information from Denise

- Doug in favor of this merger
- Bruce agrees that this would be a positive move

Even if the Commissioners decide to not move forward with the merger they would still need to assist in officer direction

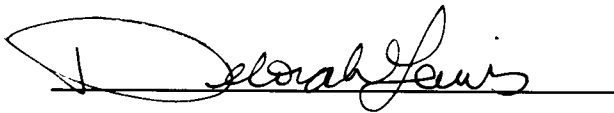
Doug will review the agreement and schedule with the Commissions on March 11th or March 18th with his recommendations

3:05pm – *Phil has left the meeting for previous engagement*

3:16pm - Motion by Bob to go into Executive Session regarding personnel 2nd by Deborah

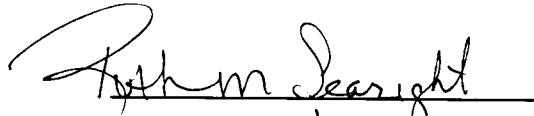
3:26pm – No Action taken

3:30pm - Motion made by Bob to adjourn. 2nd by Deborah. Motion carried.



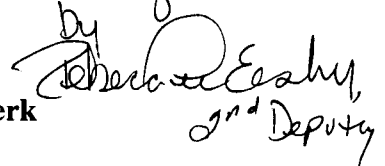
For the Board:

Chair, Board of Commissioners



Attest:

County Clerk

by

2nd Deputy