

Commissioners Minuets March 25, 2019

Becky Easley taking minutes

9:00am

Phillip Hammeke, Deborah Lewis and Bob Rein, present.

Becky Easley, gave Commissioners the following for review/approval:
agenda

Meeting brought to order

Pledge allegiance

9:00am

Junior Indian Wrestling Team, Proclamation recognizing Kinley Atteberry, Dillon Hook, ~~Clark, E.A.~~ Fischer and Nastasia Robinson for exemplified sportsmanship, talent and determination. These characteristics have enabled each individual to build a foundation on which champions arise and become recognized at local and state levels.

- Certificates of Proclamation given to each recipient
- Photo with the team and commissioners

Halibreak!

9:11am

Cheryl Heberect, Public Health Nurse – Grants

With Tami Keenan, Aaron Koehn.

Discussion of what to do with the funds at the end of January and July in order to assure that there are funds available to pay any bills that come in after the end of these time periods.

- A standing order could be in place to the treasurer to cover the expenses
 - If there were a standing order there would be no need to have a meeting with the commissioners at the end of January and June
- Review of clerk's report as it pertains to the Grant Funds
- In moving funds, the commissioners want to assure that there is transparency for the Grantor
- Possibility of making a 1 time move from the general funds to WIC to cover any shortages in the funds due to late reimbursement by the state.
- Another account for immunization may be needed
 - Money for this account would come from MCH
 - Immunization and MCH would have separate reporting

9:43am

Shae Veatch, and Kendra Barker – PVCH Update

Contingency funds that need to be approved, Next year there will be a need for a new Nuke-Med machine with a cost of approximately \$250,000.00.

Seeking today to get approval for three new pieces of equipment

- EKG machine - \$13,614.00
- 2 specialized freezers - \$8,142
- Vaccine refrigerator - \$4,000 (for half – Grant will pay for the other half.

Motion made by Bob to approve the use of contingency funds to purchase an EKG machine, 2 freezers and a Vaccine refrigerator up to \$30,000. Second by Deborah. Motion Carries

3Aye

0 Nay

Motion Passes

9:50am

Motion to go into Executive Session by Bob, Personnel Exception, with Kendra Barker and Shae Veatch. For 10 minutes from 9:51am to 10:01am

3Aye

0 Nay

Motion Passes

10:01am

Reconvene – No Action Taken

10:01am

- Ruth Searight** brought in mail, vouchers, payables, payroll adjustment forms, abatements, check and past minutes for review
- Fee Schedule for Camp Pawnee
 - No changes were made to the current fees
 - COLA forms that had an error on the date
 - Deborah changed the date and initialed the forms

10:07am

Centennial Planning Update. In attendance, Joel Davis, Mike Gilmore, Dolores Wren, Tami Keenan, Mark Wagner and Tom Giessel

- Schedule of dates and events was handed out
- Mike will have an Article/Story will be coming out in the April 5th addition of the Tiller and Toiler
- Joel will be working on getting more photos
- There will be framed newspaper articles from historical papers
- There will be a display of all of the 4-H posters
- Should be around 10 tripods set up around the rotunda
- 1 of the original clocks from the face of the courthouse will be on display
- Joel will be in touch with the state Historical Society to see if they have any additional photos that could be used
- Joel is working on a slide show
- Review of time-line – Tentative schedule
 - Monday April 22 @ 10:00am
 - Commissioners will review all items In the Centennial Display
 - Sign a proclamation
 - Tom will speak about the history
 - Tuesday April 23, @ 10:00am
 - Commissions, department heads and members of the public may dedicate items to place in the Time Capsule
 - All items will be reviewed for approval by the Commissioners
 - Wednesday April 24, @ 10:00am
 - Commissioners will judge the winners of the 4-H Courthouse Poster Contest
 - Antique Car show/display
 - Thursday April 25, @ 9:30am
 - Coffee Hour
 - Tom will speak at coffee hour
 - Friday April 26, @ 7:00PM
 - Ceremony to bury the Time Capsule
 - Movie on the lawn after the ceremony
 - Hotdogs / Hamburgers
- Ideally, the Time capsule will be buried in the new sidewalk / picnic area in a 20' diameter circle
 - Brass Plate commemorating the time capsule
- Joel will order the plaque
- Joel will get commission for the time capsule

Next meeting for the Centennial Committee will be on April 1, 2019 at 10:00am

Discussion

- Moved outside to look at proposed location of the proposed new sidewalk and Picnic area.
- South side of the building walkway from the south east corner of the building to the corner of 7th and Broadway with a picnic area in a 20' circle in the center of the walkway.

11:00am

Kurt Demel – Road and Bridge update

- Need for 2 new doors for the Salt Shed
- Bids presented to the commissioners

Motion by bob to approve the bid for Salt Shed doors by Luke Giles Titan Building Systems as presented. Second by Phillip

3 Aye 0 Nay Motion Passes

- Roof is in need of repair an estimated cost of \$2,800
- Finished Crawford addition road repair
- OS21 should be about 6” higher than the North end
 - Should be able to see the bridge from both directions
 - Plans should be completed first part of next week
- Barton / Pawnee drainage project
 - Need a temporary easement filed for the land owners
 - This is only a temporary easement for the length of the project
- Working on Salt Bins
- Moving Sand
- Garfield Project scheduled to start in April
- Need to add concrete / rock to parking area of Camp Pawnee

Discussion

New Cameras for the Courthouse, bid was for 6 cameras discussed cutting it down to 4 cameras in the Treasurer’s office, Appraiser’s Office, Register of Deeds office and County Attorney office. Having these cameras only show the counter and customers, for security reasons only, the cameras should be placed in such as way as not to allow any paperwok on counters or desks to be visible. These new cameras would be valuable to law enforcement should the need arise.

- Need to get a requote on the cost of installing 4 cameras
- Mark and Joel will be working with Scott King as to what to do in case of an emergency situation within the Courthouse

Discussion

Elevator Service Contract – Doug has approved the elevator contract for a Gold Service agreement.

Motion by Phil to accept the Elevator maintenance contract Gold Service Agreement as presented, 2nd by Bob

3 Aye 0 Nay Motion Passes

Motion by Phil to approve 2 tax abatements as presented. 2nd by Bob

3 Aye 0 Nay Motion Passes

Policy
~~Police~~

Discussion ~~Police~~ and procedure manual updates needed after the Centennial Celebration.

Discussion Circles Program – Need to look for a time that will work for everyone to discuss challenges with applicants for the State Hospital.

Motion made by Bob to approve approximately \$5,000 to add a sidewalk and picnic area to encompass the Time Capsule with Chad Eakin. Second by Phil

3 Aye 0 Nay Motion Passes

12:00n

Not brecht
Cheryl Hebert discussed the Grant funding. The funding does need to be separated out, and the 2019 budget will need to be revised

Discussion

Time Capsule projected to be PVC pipe and capped off at each end. Joel will get specific demissions of the pipe in order to get specs for the burial. The plaque should be set flush with mortar

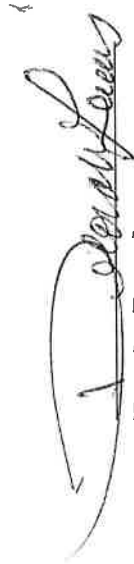
Discussion

KCCA Annual Meeting will be April 30 – May 1st in Junction City

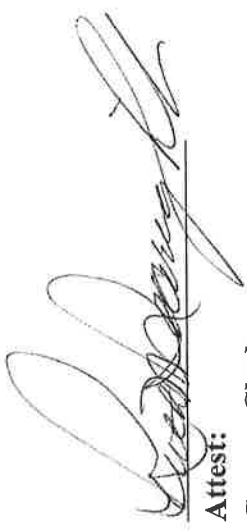
12:15pm

Motion to adjourn by Bob until Monday April 1, 2019 . Second by Deborah

3 Aye 0 Nay Motion Passes



**For the Board:
Chair, Board of Commissioners**



**Attest:
County Clerk**