

May 18, 2020

- 9:05 a.m. Reconvene. Rein, Lewis and Hammeke present.
Pledge of Allegiance.
Clerk's Office: provided payables, checks, final approval for minutes of May 4, 2020. Draft minutes of May 11, 2020.
Present Doug McNett, County Attorney, Mark Wagner, Emergency Management Director.
9:17 a.m. Discussion regarding COVID-19 Public Health Emergency Declaration received from Mark Wagner, EMS Director.
Mark Wagner will return later with more information regarding Emergency Management Resolution.
- 9:21 a.m. Philip Hammeke: received phone call from Julie Kramp asking if The Center for Counseling and Consultation could use adjoining room for children activities. Brief discussion among Commissioners.
Julie Kramp wants to open for children face to face activities. Previous Zoom teleconferencing is not effective, nor meeting the needs of the children. Asking for permission to proceed. Commissioners and Doug McNett discussed. Commissioners agreed for Julie Kramp to proceed with plans. Doug McNett will email Julie Kramp.
- 9:25 a.m. SDS mill request for budget. Joel Davis, Deputy Register of Deeds, has a file for submitted budgets.
- 9:25 a.m. Kurt Demel, County Highway Administrator, presented Agreement for Emergency Relief, Federal Aid Road Construction reimbursement. Agreement No. 112-20.
Motion: Lewis Moved to approve agreement as presented Agreement for Emergency Relief, Federal-Aid Road Construction (Reimbursement). Hammeke seconded. Motion passed.
- 9:31 a.m. Kurt Demel, County Highway Administrator, reports bridge work/repair schedule: Bridge rails on Toles Road are being repaired after a car accident.
Demel, continued with report of Department work. O Road/Toles project is restarting. Kirkham and Lewis have provided some additional Engineering information. Meet with ATT- waiting for Plans. Timeline for major work to begin will be middle of summer. Some dirt work beginning farther out in township. Will work way back to O/Toles Road. City will begin the work on clearing ditches as endorsed by City Council.
School District #495 has not sent communication regarding cooperative work on the retention pond near the elementary school as designed in original plans drawn up by school contractor.
Check received from FEMA for damage from last year's flood damage.
Damaged truck repair will be \$4,500.00.

Summer work schedule includes work on county roads and mowing. All county cemeteries will be mowed for Memorial Day weekend.

A position of employment is still unfilled.

Demel working on Road and Bridge budget.

9:39 a.m.

Working out by Shiley Township near Burdett.
Using Steve Miller's pasture to place trees that he is taking out.
Shiley Township signed off on Northern Natural escrow check.
New line will be installed with helicopter.
Grain Belt has changed permit language. County will look at language and ask County Attorney to read.

10:00 a.m.

Commissioner Hammeke recommended Commissioners have a Resolution for the Graduation Classes of 2020, USD #495 and USD #496.

11:00 a.m.

AGENDA ITEM: LEPC (Local Emergency Planning Committee)
Zoom phone conference attendees: Heart of Kansas, Jason Zink, Lesia Dipman, Scott King, Dustin Thacker, Buddy Tabler, Bryce Wachs, Mark Wagner, Kurt Demel, Casey Robinson, Brad Eilts, Kendall Lothman.

11:01 a.m.

Cheryl Hoberecht, County Public Health Officer: Tested 112 people- all negative. Six reports still pending. Phase 1.5 Reopening Plan, Community Health Posted Governor's 1.5 plan on their website.

Dustin Thacker, PVCH: No changes from previous week. Need more swabs to do more testing.

Jason Zink, EMS: Asked Cheryl, Pawnee County Public Health Officer, if the Health Department will provide more masks to EMS.

Lesia Dipman: No changes from previous week.

Scott King, Sheriff: No changes.

Bryce Wachs, Superintendent #495, Ft. Larned Schools: May 20th last day of meal program June 8th meal program will reconvene with Methodist Church. School year ends May 22, 2020.

Kurt Demel, Road and Bridge Department continues to follow COVID-19 Safety procedures.

Brad Eilts, Larned City Manager: City of Larned is opening to the public. Placing ad of information in the Tiller and Toiler. City Offices are following safe distancing and other COVID-19 procedures.

Mark Wagner, Emergency Management: Discussed Disaster Declaration.

Wayne Gore, Administrator of DOC: Not accepting inmates that are not well. Active cases go to Lansing.

Julie Kramp, The Center for Counseling and Consultation: Starting with small group of children, Face to face activities rather than Zoom. Casey Robinson, Superintendent #496, Pawnee Heights School: Last day of school was Wednesday, May 13th, 2020. Will provide driver's education if possible. Planning graduation ceremony for later in summer.

Melanie Urban, Director of PVCH: Some symptomatic testing. More elective surgery beginning to occur.

Chairperson Commissioner Bob Rein: Courthouse will have less restrictive access as of May 11, 2020. Monitor number of individuals in each office. Courthouse monitors in lobby checking temperature, etc. Emergency Declaration will be completed today for continued county funding for needed PPE and other COVID-19 supplies.

11:13 a.m.

LEPC concluded.

Joel Davis, Deputy Register of Deeds, will post information on website for public information regarding access procedures to courthouse and offices.

Motion: Hammeke Moved to adopt Public Health Emergency Declaration of COVID-19 funding as presented. Lewis second. Motion adopted.
Commissioners Signed.

Mark Wagner thanked the Commissioners for their leadership in establishing proactive procedures regarding COVID-19 prevention work environments and their concern for employee's health and safety.

Mark Wagner, Emergency Management Director: New software "Ever Bridge" will be provided from North East Council with no expense to the County will provide notification alerts. Software had extensive capabilities to alert the public regarding in-depth information and alert notifications. Very sophisticated and informative software. Example of such alerts: Hazmat, Weather Alerts, Amber Alerts, Silver Alert, etc. The software is valued at \$3,000-5,000 but will not be a cost to the County.

11:36 a.m.

Clarification regarding Financial Statement with Clerk's Office Kevin Holt, Deputy Clerk, explained 101-199 for insurance.

11:40 a.m.

Commissioner asked Joel Davis to notify the public via Facebook and Tiller and Toiler that due to Memorial Day holiday on Monday, there would be a Special Meeting on Tuesday, May 26th, 9:00am, first floor of the court house.

11:41 a.m.

Commissioners discussed department head salary steps and placement of employee on salary schedule.

Motion: Lewis: Move To recess until 1:30pm, Second Hammeke. Motion passed.

1:30 a.m.

Reconvene

1:31 a.m.

Tina Keeler, Pawnee County Appraiser, Discuss Neighborhood Revitalization. Two participants enrolled in the program did not pay taxes

on due date. One paid late; the other did not pay. Conversation regarding deadline for paying property tax may be extended if the Kansas Senate extends the deadline for paying property tax may be extended if the Kansas Senate extend the deadline for May property tax payment. If Senate takes such action, the property owner will have opportunity to remain in Neighborhood Revitalization program if property tax is paid within established time frame. If not extension from Senate, the property owner will no longer qualify to participate in the Neighborhood Revitalization program.

Appeal process is available to property owner if wishes to appeal removal from program.

Tina Keeler Budget for 2021 is almost complete with the exception of waiting for PVD decision on availability and requirement for education classes.

Discussion of cost of truck used by the Appraiser's Office. Needs repair. Should fix or wait?

Commissioners Lewis and Rein directed Keeler to look at Lease Purchase program cost and availability for replacement vehicle.

Appraised value of property overall is decreasing with the exception of agriculture land which will increase in value.

1:40 p.m.

Appraiser's Office is on schedule to certify next week. Has been in communication with County Clerk's office. Ruth Seairight approved pulling numbers and proceeding with certification process.

1:43 p.m.

Discussion of the By-laws of Advisory Board for PVCH with Doug McNett, County Attorney.
Reviewing the 2011 By-laws.

AGENDA ITEM: Monthly Report from PVCH. Present, Administrator Melanie Urban PVCH.
PVCH beginning to open to public. Volunteers and Auxiliary members are beginning to open gift shop and greet public one day a week on a modified schedule with precautions in place.
Blood Drive did occur.
Need for replacement of two water heaters for PVCH. Cost is approximately \$8,800 each.

2:00 p.m.

George Harms, Vice-President, Financial Accountant for PVCH, Hays Med. Joined meeting via teleconferencing.
Presented and explained financial report for April, 2020.
Keynotes of Financial Report- Accounts Receivable positive and doing good.
Balance Sheet Cash up significantly.

2:12 p.m.

A loan/grant of two million (\$2,000,000.00) earmarked for rural hospitals has been received. Funds are set aside until further clarification on use and repayment is clarified.

A previous loan/grant of \$678,000.00 from Medicare was received earlier in the year. Report requires documenting revenue loss and other expenses and loss of employees etc. from the COVID-19. PVCH may be required to repay the "loan/grant monies." Consequently, funds have been set aside.

In-patient revenue steady, but outpatient/clinic revenue was a loss.

2:18 p.m. Staff salaries were down due to vacancies in some fields. Employee benefits are consequently down as well.

Supplies, pharmaceuticals, maintenance, and revenue are all down.

2:20 p.m. George Harms, Vice President & Chief Financial Officer PVCH, Hays Med, Financials report for month of April, 2020. Grant money helped PVCH get through months of April- taking in more money than lost. Cash flow statement: Came through month of April gaining 2.2 million.

2:24 p.m. George Harms continued to review April financial report.

2:32 p.m. George Harms explained why PVCH did not qualify for SBA loan. Part of a larger health care system that exceeds qualifying criteria if not more than 500 employees.

Commissioners Hammeke agreed that decision not to apply was a viable Decision.

George Harms informed Commissioners that beginning January 1, 2021, PVCH would implement "Work Day" software. Will be internal use with University of Kansas business departments.

Does not expect any issues. On February 11, 2021, EPIC will be "live."

2:26 p.m. Commissioners discussed with Melanie Urban and George Harms the Hospital Board bylaws written in 2011 and requested clarification of who is to be in attendance. Is the County Attorney and a Commissioner to be present at meetings? Notification of such had not been received if this was the expectation.

Urban will research and provide clarification to Commissioners.

2:44 p.m. George Harms concluded his report.

2:45 p.m. Commissioners and Urban began discussion regarding hiring practices at PVCH.

Motion: Lewis Moved to go into Executive Session from 2:50-3:00. Attended by Commissioners Lewis, Hammeke, Rein, Doug McNett, County Attorney, and Melanie Urban Director of PVCH.

3:01 p.m. No action taken.

3:05 p.m. Commissioners asked for policy regarding access and public knowledge of who is on the PVCH Board of Directors.

3:08 p.m. Urban will research and provide to Deborah Lewis, via email, the intent and reason of the nonpublic disclosure of names. Community member has made a request to Commissioner Lewis. Request is for names of individuals on Hospital Board. A PVCH by-laws statement of non-disclosure policy from PVCH Board of Directors has prevented

providing requested names of Board members to individual. Further information regarding specific by-law will be researched and emailed to Commissioner Lewis.

3:16 p.m.

Urban reported that number of patients is increasing – some new patients coming from Barton County. Heart of Kansas is sending more patients to PVCH for lab work as well.

Commissioner Lewis asked about the status of the “Saturday pharmacy” at PVCH. Urban responded that further conversation with Reed Pharmacy indicated there is no community patient need at this time.

3:24 p.m.

Physicians Liaison is referring patients to PVCH clinic. Meeting with PVCH concluded.

3:31 p.m.

Discussion of pay step change for employee.

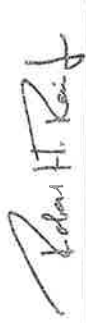
3:32 p.m.

Motion: Lewis Move to accept and sign payroll change of 1% from \$18.15 to \$18.35 for employee. Hammeke Seconded, Motion carried.
Pay step form needs to be signed by Custodian Department Head.

3:34 p.m.
carried.

Motion: Lewis moved to adjourn. Hammeke Seconded. Motion

No meeting Monday, May 25th due to Holiday. Special Meeting Tuesday, May 26th at 9:00am.



**For the Board:
Chair, Board of Commissioners**



**Attest:
County Clerk**