

June 29, 2020

- 8:20 a.m. Call to Order: Present Vice-Chair Philip Hammeke, Deborah Lewis, Absent Bob Rein
Pledge of Allegiance
Commissioners were given Payables and Vouchers from Clerk's office.
Commissioner Philip Hammeke began review of payables, vouchers
- 9:45 a.m. Alex Filbert, Larned Area Chamber of Commerce Executive Director.
First topic discussed with Commissioners was the Micro-Loan Funds for Small Business Loans and extending the deadline for applying. The loans are available to help local business that were hurt financially with the latest COVID-19 –shut down. There is an increase in the amount of money now available for loans because Larned has now moved up to category Level 1; therefore, a larger pool of money for business loans.
Alex suggested making more small business loans available to businesses with the thought more appealing to request monies.
Commissioners Hammeke and Lewis agree with Alex and encourage her to move forward with her idea for promoting the loans. Alex will re advertise the availability of the micro loans for small businesses.
- 10:05 a.m. Second topic of discussion is the use of the Court house lawn for a community movie. Commissioner Lewis encouraged Alex to find a larger venue so attendees could spread out and be further apart. Both Lewis and Hammeke agreed not to approve the use of the court house lawn for this summer. However, they did encourage Alex to seek the availability of the Moffett Stadium or the Community Center. Alex indicated that the Moffett Stadium was the Chamber's second choice and she would move forward on that venue.
Third topic of presented by Alex is the Chamber Health Insurance Plan. Chamber office is preparing to push the Health Insurance plan.
- 10:11 a.m. At the end of July the Chamber is planning community forums for the purpose of informing the public and businesses of the availability of the new health insurance plan.
September will be first open questions window. Members of the Chamber will be eligible to enroll in the insurance plan. If interested, and not a member, will need to join a become Member of the Chamber of Commerce.
- 10:20 a.m. Alex concluded.
- 10:23 a.m. Commissioner Lewis discussed with Commissioner Hammeke the practicality of moving agenda items up earlier in the meeting schedule. Both agreed that this would be beneficial. Request to the Clerk's office that if individual call to be on the agenda, encourage an earlier time in the day to be on the agenda.
- 10:30 a.m. Mark Wagner, Emergency Preparedness, shared with the Commissioners that he had received more information regarding the Coronavirus Relief

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fund grant and that two things needed to happen today with the approval of the Commissioners. One was to approve a Resolution, and second was to designate a contact or representative. Wagner recommended the representative be an elected official with the background and expertise in accounting or handling money since the reporting back to the Federal Government on use of money will be extensive and detailed. Spreadsheets will be standard.

Mark Wagner has spoken with other counties and several of the counties are hiring accounting firms or similar individual to oversee the grant money and be able to provide accurate detailed accounting.

10:36 a.m. Doug McNett, County Attorney joined Mark Wagner and presented to the Commissioners the first draft of Resolution No 2020-R-007. Pawnee County Coronavirus Relief Fund Resolution.

Commissioner Lewis and Commissioner Hammeke began review of the draft language. Some suggestions were made.

10:36 a.m. Cheryl Hoberecht, Director of County Health Department. Cheryl joined the discussion of the grant requirements as stated thus far by the Federal Government. Mark Wagner again reiterated that some counties are hiring outside firms to handle the grant money. Mr. Wagner has watched an hour and half webinar regarding the grant requirements. The first proposal of how Pawnee County intends to use the grant money is due August 31st. There will be more clarification and detail the first week of July coming from the Federal government on how the money may be used.

Once the proposal is accepted there will be a short window in which the money may be spent so a plan must be in place with details on how to use the money.

A couple of recommendations discussed on how to spend the grant money were 1. Provide a Zoom room where Zoom conference equipment was set up and where participants could readily access the area with ease and confidentiality. A second suggestion was to provide a place/location for individuals needing to be quarantined for 14 days but did not want to quarantine/isolate in the family home close to other family members.

11:00 a.m. LEPC Meeting
Zoom attendances via teleconferencing Include: William Nusser, Scott King, Wayne Gore, Casey Robinspn, Buddy Tabler, Lesia Dipman, Brad Eilts, Alex Filbert, Kara Lawrence, Dusty & Orley, Heart of Kansas Clinic, Julie Krampe.

Attendanees in the room are: Cheryl Hoeberecht, Mark Wagner, Joel Davis, Doug McNett, Philip Hammeke, Deborah Lewis.

11:04 a.m. Commissioner Hammeke convened the meeting by welcoming everyone and asking Cheryl Hoberecht to give an update on the status of COVID-19 in Pawnee County.

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Cheryl Hobercht, County Health, reported that there were no new cases and that the three individuals that previously had tested positive were recovered. Currently there have been 319 tests in the county. Test rate is 44 per 100. Cheryl again restated that individuals are responsible for their own health and should be wearing a mask in public when working or near other individuals. As well, she reminded all that hand washing is important and well as social distancing. Restated that if do not feel well do not take a chance and be in public.

Mark Wagner shared that if any of the agencies/departments needed PPE that his office still had some available and he could get more from the State.

Cheryl said Health department also has some available.

Doug McNett Shared with the group that he's currently working on the resolution for the Cares Act deadline.

Commissioner Hammeke briefly shared with group that more information on how to use funds would be available as information was received from government.

Those in attendances that had nothing new to share with the group were: Scott King, Leisa Dipman, Wayne Gore, Dusty & Orley, Buddy Tabler, Kendall Lothman, Brian Stahlecker, Heart of Kansas, and Brad Eilts.

Those in attendance with comments: Casey Robinson, Superintendent of Schools Pawnee Heights had a question for health department regarding possible Board of Health Meeting making decisions effecting schools and would the school Administration be included in the discussion. Answer is yes.

Superintendent expressed concern about the hours required by the state if school opening are modified or closed since the State Board currently does not have plan to waive required hours of school day/year.

William Nusser, Mayor of City of Larned proposed a question of regarding the community health. Discussion followed including Cheryl and other individuals stating that the situation as it was would be analyzed and discussed making recommendations on community plan depending on the variables of the potential Coronavirus outbreak or community increase.

Again Cheryl reiterated that individual must be responsible for self and for practicing good precautions. Public Safety success is depending on the responsibility and practice of the individual citizens.

Melanie Urban PVCH CEO stated that symptoms of COVID-19 keep changing and there are varied reactions and illness are presented in different forms.

Cheryl reminded the group that testing for the virus gives a snap shot of status of individual that day. More testing may occur in the future.

Commissioner Hammeke reminded participants that there would be another LEPC meeting next week beginning at 11:00.

11:37 a.m.

LEPC concluded.

11:38 a.m.

Doug McNett left to make revision on the Draft of the Resolution. Returning soon.

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- 11:39 a.m. Wagner and Commissioners discussed who to appoint as the County Representative for the Grant contact.
- Discussion to contact Aaron at VonFeldt Accounting to see if the firm would be responsible for accountability of the grant money. Phone call placed to VonFeldt accounting.
- Wagner again expressed that this would be a complex detailed job since the grant required extensive record keeping of how money was used. Some discussion to appoint Bob Rein as the contact person for the grant.
- 11:40 a.m. Payroll Change for Step Increase.
- Motion: Lewis Moved to make payroll change for step increase as of July 1, 2020 for personnel in Health Department. Hammeke seconds motion. Motion carried (3-0).**
- Payroll change taken to and accepted by Clerk staff
- Additional Change orders
- Motion: Lewis Move to accept Abatement Change Orders 20-19-35 and 20-19-36 as presented. Hammeke second. Motion carried (3-0).**
- 11:43 a.m. Commissioners return to discussion of business fund and assessment figures.
- Request from Brad Eilts, City Manager regarding payment of airport payment for second and third quarter. Checking with Clerk's office regarding status of payment.
- Aaron Koehn returned call to Philip Hammeke regarding Firms willingness to be the accounting firm for the grant money. Aaron indicated would need to check with the other Partners. Concern about independence as Auditing firm.
- Aaron confirmed that a separate fund was to be set up for the monies from the CARES Act. Need to track the grant funds.
- Question to Clerk's office as to when the Assessment figures would be available. Informed that the assessment reports are almost complete and would be available within week. No later than Wednesday.
- Commissioner Lewis phoned Brad Eilts. Larned City Manager with question on airport payments.
- Clerk's office is looking into 2019 records regarding airport payments for 2nd and 3rd quarter, 2019.
- 12:06 p.m. Doug McNett presented final copy of Resolution No 2020-R-007 Pawnee County Coronavirus Relief Fund.
- 12:13 p.m. **Motion: Lewis Move to accept 2020-R-007 Pawnee County Coronavirus Relief Fund Resolution. Hammeke second. Motion carried (3-0).**
- Signed by Commissioners Hammeke and Lewis**
- Attest by Kevin Holt, Deputy Clerk's Office.

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Resolution given to Mark Wagner, Emergency Management to send thru grant portal.

Discussion continued among Mark Wagner, Commissioner Lewis and Hammeke regarding how to keep track of the money and have accurate records of accountability.

Discussed possibility of using some of the grant money to set up an economic Relief fund for Businesses hurt by the Coronavirus.

12:22 p.m. Mark Wagner concluded.

12:23 p.m. **Motion: Lewis Moved to adjourn. Hammeke Second and Motion carried (3-0).**



For the Board:

Chair, Board of Commissioners


Attest: *Rebecca Struck*
Deputy //

County Clerk