

August 10, 2020 Commissioner's Meeting Minute

Reconvene: 7:09

Present: Chair, Bob Rein, Philip Hammeke, Deborah Lewis

Pledge of Allegiance

Submitted to the Commissioners from the Clerk's Office:

Minutes for final approval: June 22, June 29, July 13 and August 3. Minutes. Payables, Vouchers, Checks, Payroll Changes Notice from Clerk's Office.

Commissioners discussed Governor's executive Order No020-59 as it relates to the KDHE, Kansas Schools during the COVID-19 Pandemic/Modified Isolation and Quarantine Requirements, Kansas School Board Requirements, USD #495 Returns to School Plan, and the Commissioner's Resolution. As well, Philip Hammeke provided the Pawnee Heights School potential plan that is being finalized at Monday night's School Board meeting.

Reference was made to the CDC website a resource for statistics.

7:23 Joel Davis, Public Information Office Delivered a final copy of the Pawnee County Business and Organization Economic Assistance plan.

7:25 Commissioners Discussed the County Business Grant proposal.

Application for request for funds is available on the link posted below. The Tiller and Toiler and the Chamber of Commerce have detailed information regarding the grant application process.

Deadline for proposal submissions will be Friday, August 28<sup>th</sup> by 5:00 p.m. Businesses and Organizations are to email their proposal to [larnedcofc@gbta.net](mailto:larnedcofc@gbta.net) or send a hard copy to the Pawnee County Economic Development Commission at 502 Broadway, Larned, and Ks 67550.

7:30 Discussion of SPARKS funds budget money for Pawnee County.

Vouchers have been created for funds. The checks are from direct funds and will be available immediately. Tami Keenan, Pawnee County Treasurer will disseminate the checks.

The Clerk's Office will receive a copy of the vouchers and checks from Tami Keenan Treasurer. Copies are to be kept in Clerk's office for current and future records.

7:37: **Motion: Philip Hammeke: Move to accept Application for Pawnee County Business and Organization Economic assistance For SPARKS's funds as presented.**

**Deborah Lewis, Second.**

**Motion Passed.**

7:41 Commissioners continued to review and approve checks, vouchers, and minutes.

- 7:59 Emergency Management Director Mark Wagner made a brief update regarding SPARKS funds
- 8:01 Continue to review vouchers, payroll, minutes
- 8:24 Commission Bob Rein asked Clerk's Office to clarify a couple of payroll checks.  
Rebecca Detriech provided explanation.
- 8:34 Commissioners returned to discussion regarding COVID-19 school procedures and the number of positive cases in Pawnee County thru March and currently. Comparative data of Pawnee County to other Counties in Kansas and areas throughout the Nation currently find Pawnee County cases minimal in comparison.
- 9:00 Kurt Demel, Road and Bridge Manager and ERIC Ivey, ITC , phone conference regarding Agreement for the placement of fiber optic line on top of electric lines by helicopter in specific areas of Pawnee County.  
Ivey explained the work will be done by helicopter 3 to 4 miles at a time. Will not impact roads as there will be minimal heavy equipment on road. Therefore, local traffic will not be detoured or detained.  
There will be ground support and an 18 wheeler will be present to deliver the wire.  
Agreement includes a \$50,000.00 Escrow Money Fund.
- 9:05 Ivey reported that written communication was mailed to all land owners in the area.  
The information tells why the IT project is needed.  
Commissioner Lewis asked if any landowner s had expressed concern regarding the project. Ivey responded that none had been received.  
Ivey said the intent was to begin the work in September.  
Ivey will contact viaMr. Wagner director of Emergency Management so he is aware of the project activity.
- 9:12 Call with Ivey ended.
- 9:13 Kurt Demel, Road and Bridge updated Commissioners on Overlay of Bridge and updated progress on projects and equipment. O road plan is close to being finalized. Schools have sent communication in their part of the plan.  
Brief conversation regarding 2021 Budgets for all Depts. . . .  
Kurt Demel asked to go into Executive Session for Personnel  
Motion: Commissioner Deborah Lewis Move to go into Executive Session from 9:20 to 9:25 for personnel.
- 9:26 No action taken

- 9:28 Rod Wheaton, Waste Department report: In conjunction with Barton County, Pawnee and Barton Counties will have a Hazard Waste drop off day on October 9<sup>th</sup>.  
This will be an opportunity for household hazard waste to be dropped off at the County landfill. Individuals are to wear appropriate equipment as per COVID-19 procedures.
- KDHE and HD inspection and KAD Inspection well.
- A Work plan for Well 1 in place with the objective to abandon Well # 4.
- Computer needed service and fire loader for computer was updated.
- Commission Rein told Rod that Budget for 2021 would be tight and there would be across the board cuts. Wanted Rod to know that department will be asked to have limited spending.
- 9:41 Tami Keenan approached Commissioner's desk with SPARK's Fund checks to be dispensed. Commissioners and Treasure Keenan signed check voucher documentation. Keenan will be responsible for the paper trail regarding checks and vouchers. Keenan will copy checks and vouchers and give to the Clerk's Office the final copy to have on file for documentation of how funds were dispersed and checks cut.
- 9:52 Individual and businesses are being notified by Tami Keenan to pick up checks and to fill out vouchers.
- 9:55 Doug McNett, County Attorney, Tami Keenan, Treasurer, Bob Rein Commission discussed dates for report to be compiled for the State of Kansas regarding the allocation and disbursement of SPARKS funds.
- 10:00 Scheduled Department Chair Meeting  
Present: Jessica Moore, Community Corrections, Samantha Parish, Community Corrections, Gail Antenen, Community Corrections Juvenile Services Administrator, Tami Keenan, Treasurer, Joel Davis, Officer, Doug McNett, County Attorney, Tina Keeler, Appraiser, Scott King, Sheriff, Kurt Demel, Road and Bridge Manager, Kyle Grant, County Agent, Mark Wagner, Emergency Management Director, Kay Shartz, District Court, Bruce Gatterman, District Judge, Cheryl Hoberrecht, County Health Department Director, and someone who can't write their name legibly.
- Commissioner Rein informed Department chairs that the 2021 Budget would require across the Board cuts.
- Explanation was provided regarding SPARKS' fund checks and vouchers and documentation.
- Final report deadline is September 15. Mark Wagner will handle report.
- Department Chairs were informed by Cheryl Hoberrecht, County Health of the latest COVID-19 cases in the county.
- Doug McNett reported that Courts are open for most business.
- Sheriff King and Stafford County Sheriff sent a letter to the Governor addressing concern of holding of intake for extended period of time in a less than appropriate environmental setting. State that the requirements are not practical and become inhumane.

10:19 Bob Rein again addressed the department chairs regarding the issue of the 2021 budget and the need for across the board budget cuts. Asked the department chairs to be frugal going forward. Told chairs that he would develop some document for guidelines for spending for the departments.

Tami Keenan, Treasurer said the mandated Tax Delinquency Report that is required by law to be printed in the local newspaper, is a high cost item.

Bob Rein and Doug McNett revisited the question that was presented earlier in the year as to the latitude of where the required reports have to be made available. Earlier in the year, McNett said the state law required the public have access thru the local newspaper and that social media was not an allowed substitute. Therefore, the cost of print is a costly budget item.

Mr. Walker with Emergency Management asked if carry over money would be available to departments for 2021. Bob Rein said the carry over money would become part of the General Fund.

Bob Rein informed the department chairs that there is approximately a 15% increase in the 2021 insurance.

10:39 Department Meeting ends

10:42 Doug McNett, County Attorney, requested to go into Executive Session for Attorney Client Privilege.

**Commissioner Lewis Move to go into Executive session for ten minutes beginning 10:30 ending at 10:40 Commissioners Hammeke, Lewis, Rein and County Attorney Doug McNett present.**

**Hammeke, Second. Motion passed.**

10:41 No Action taken.

10:43 Discussion regarding Governor's Order No 20-59.

Discussed local school requirement and plans and the use of phases in flexible decision making regarding wearing of masks and other health requirements.

10:55 Discussion with Cheryl Hoberecht, County Health Dept. regarding COVID health procedures in relation to schools

11:00 Gail Antenen Director of CCJA presented Carry over Budget Summary Carryover Reimbursement Budget Summary for Adults

Presented Carry over Reimbursements Plan Budget Summary and Budget Narrative for Juvenile

**Lewis: Motion to accept Budget Summary Carry over Reimbursement Budgets for Adult and for Juvenile.**

**Hammeke, Second**

**Approve as Presented:**

Antenen presented for Commissioners approval the Kansas Community Corrections Quarterly Cash and Reconciliation and Certification for quarter ending June 30, 2020.

**Motion Lewis Move to Approve: the Kansas Community Corrections Quarterly Cash and Reconciliation and Certification.**

**Hammeke, Second. Motion approved.**

Antenen presented to Commissioners approval the Kansas Department of Correction-Division of Juvenile Services Quarterly Cash Reconciliation and Certification for quarter ending June 30, 2020.

**Motion, Lewis move to approve reports as presented.**

**Hammeke Second. Motion approved.**

11:35 Meeting for Consideration of Executive Order 20-59.

Present:

Cheryl Hoberrecht, County Health Department Director, Scott King, Sheriff Phil Martin, Attorney for USD 495, Charles Tabler, President of USD 495 School Board, Bryce Wachs, Superintendent of #495 Corbin Weers, Senior of Larned High School, Denise Holt, Parent, Doug McNett, County Attorney, Melanie Urban, Director of PVCH, Jami Froetschener Parent.

Via Phone: Candi Polson, President of Pawnee Heights School District School Board, #496.

Extensive discussion regarding Public Health Order of Pawnee County regarding COVID mitigation practices in public schools.

1:11 **Motion: Lewis Move to Accept Public Health Order of Pawnee County Regarding COVID Related Mitigation Procedures in Public Schools as Presented.**

**Hammeke Second, Motion passed.**

**Clerk, Ruth Searight Attest**

1:19 Discussion to Schedule Canvass

Clerk Ruth Searight presented to Commissioners the option of scheduling Canvass Monday or Friday. Decision to schedule Canvass at 9:00 a.m. on Monday, August 17.

1:20 Clerk's office to contact representative from Liberty National with message that he is to contact Commissioner Rein.

1:21: Clerk Searight requested Commissioners Approve Payroll Change for clerk department Staff.

Commission Rein said he would first review the Clerk's Budget regarding available funds.

Commissioners will address request Payroll Changes Notice August 17 meeting.

**Motion, Lewis Move to adjourn.**

**Hammeke, Second. Motion passed.**

1:25 Adjourned

Robert H. Reinert  
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Ruth Searight by Rebecca Searight  
Deputy

For the Board:

Chair, Board of Commissioners

Attest:

County Clerk