

January 29, 2018

- 9:00 Reconvene. Rein and Hammeke present. Caplinger absent.
- Ruth Searight, County Clerk. Gave the Commissioners the following for their review/approval: draft minutes for January 8th and 15th, 2018; updated wages; change order No. 2017-50; engagement letters for VonFeldt, Bauer and VonFeldt; and payables.
- 9:30 Department Head Meeting, and those attending were: Doug McNett, County Attorney; Scott King, Sheriff; Ruth Searight, County Clerk; Tami Keenan, County Treasurer; Delores Wren, Register of Deeds; Carl Miller, Appraiser; Cheryl Hoberecht, Public Health Nurse; Kurt Demel, Co. Hwy. Adm.; Rod Wheaton, Solid Waste Supervisor; Denise Wood, Adult/Juvenile DOC, Director; Darold Bussard, Custodian; and Kay Schartz, District Court Clerk.
- Commissioners informed group that they would like to look at wages and job descriptions. They would like the Department Heads to make their requests/adjustments and proposed changes to the Commissioners for their department by March 1st.
- Commissioners informed them that Joel Davis, Courthouse General Staff, is working on updating the Policy/Personnel Handbook. It was discussed that maybe a committee of Elected, Department Heads and other employees be formed to review and make suggestions for changes to the policy/personnel handbook.
- Discussed the possibility of Courthouse Offices go from working 7.5 hour days (37.5 hour week), to 8 hour days (40 hour week).
- 10:00 Pawnee Heights Government Class of nine students plus their Teacher, Mark Pywell, stopped by, as they were visiting the different Departments.
- Visited, also, with Scott King, Sheriff, and Denise Wood, Adult/Juvenile DOC, Director, who were visiting the Commissioners.
- 10:40 Scott King, Sheriff, and Denise Wood, Adult/Juvenile DOC. Discussed different Programs and Training.
- Discussed Larned State Hospital activities and challenges.
- Discussed Forfeiture and Diversion Fund, Resolution No. 95-7.
- Discussed 911 and City of Larned.
- County Clerk, Ruth Searight, informed them that word was just received that County Commissioner, District 1, Gary Caplinger, had died.
- Arrangements will be announced later. Time was taken to remember Gary, and how much he will be missed by this Board, and many, many others. A moment of silence was taken in his honor.
- 11:25 Denise Wood, Adult/Juvenile DOC, Director. Discussed a vacancy on the Advisory Board. After discussion, **Motion by Hammeke, to appoint Antonio Hearn, to the 24th Judicial District Advisory Board, from March, 2018 to 2020. No further discussion. Unanimous.**
- Discussed the HVAC at the Annex Building.
- Doug McNett, County Attorney. Gave the Commissioners 7 page Summary of 2017 Calendar Year. for the Pawnee County Attorney's Office.
- Discussion followed, which included the offender dollars.

Continued

January 29, 2018 Continued

12:20 Recessed for lunch. Reconvene at 1:30.  
1:30 Reconvene.

Cheryl Hoberecht, Local Health Officer, Interim Administrator, Sabra Dupuis, Office Manager II; and Diane Zook, Healthy Start/Home Visitor. Doug McNett, County Attorney, and Gianfranco Pezzino, M.D., MPH., Senior Fellow & Strategy Team Leader at the Kansas Health Institute. Dr. Pezzino, made presentation of the Public Health Services in Pawnee County, and Results of the assessment. Much discussion on various items. Dr. Pezzino, will make the Final Report, to be delivered by end of February, and will include Resources.

2:55 Dr. Pezzino left.  
Cheryl Hoberecht, Local Health Officer, Interim Administrator. Discussed the CHO meeting.  
Visited about the Larned State Hospital, and Secretary Tim Keck.  
Also, discussed the County Advisory Board Meeting.

**Commissioners approved and signed Change Form No. 2017-50.**

Discussed the three Township Boards that have vacancy's, and need appointments to fill unexpired terms (Lincoln, Morton and Pleasant Grove).

**Read, corrected and approved minutes of January 8, 2018, and January 15, 2018.**

**Approved and signed Change Order No. 2017-50.**

**Approved and signed checks for payables.**

Discussed wages in the County Clerk's Office.  
Discussed wages for the County Commissioners.  
Discussed 37.5 work week vs. 40 hour work week, and the additional costs for wages and benefits.

5:30 Adjourned until Monday, February 5, 2018, at 9:00 a.m.

*Philip R. Hammke*

\_\_\_\_\_  
For the Board:  
Chair, Board of Commissioners

  
Attest:  
County Clerk