

March 26, 2018

9:00 Reconvene. Lewis, Rein and Hammeke present.

Ruth Searight, County Clerk. Gave the Commissioners the following for their review/approval: draft minutes of March 5th and March 12th; payables; Reform asset seizure law to Governor; First State Bank, Visa Application; 2018 Legislative Directory; Noxious Weed treatment contract; R & B Federal Aid exchange contract; agenda; and Resolution 2018-R-004, for their review.

Pledge of Allegiance.

Aaron Koehn, VonFeldt, Bauer and VonFeldt. Gave update on the new Kpers after retirement changes. Searight will be attending the Designated Agent meeting with Kpers later this year.

10:03 **Motion by Lewis, second by Rein, for executive session for 15 minutes, to include Doug McNett, County Attorney, and County Clerk, Ruth Searight, Attorney/Client privilege.**

10:18 Reconvene. No decisions.

Kurt Demel, Co. Hwy. Adm. Presented Commissioners with the Contract for the Federal Aid Construction Engineering Inspection by Consultants. **Motion by Rein, seconded by Lewis, to accept the Federal Aid Construction Engineer Inspection Services as presented. No further discussion. Unanimous.**

Demel presented the second phase from the State of Kansas for the HRRR Project. **Motion by Rein, seconded by Lewis, to accept the bid by Martin Outdoor Enterprises, Inc., to complete Phase 2 of Project HRRR, #073-C485201 in the amount of \$0.00. No further discussion. Unanimous.**

Demel presented bids for Chemical Mowing, and explained what and where the chemicals are used.

**Motion by Lewis, seconded by Rein, to accept the bid from Van Deist Supply Co., in the amount of \$12,393.23.** Discussed using out of county business, but was stated that county business was 11% higher. No further discussion. Unanimous.

Demel discussed how to increase pay for personnel who is showing great work ethic and who has been a great asset to the R & B department. **It was decided to promote Harry Timberman from Equipment Operator II, to an Equipment Operator III/Assistant Shop Foreman/Mechanic.** Demel provided update on bridge work, FAS 450 and OS28.

Demel gave Commissioners a monthly Maintenance report for February. Discussed obtaining County Credit Cards, and Demel explained how they use County Credit/Debit Cards, and how the Petty Cash Account is balanced. Two people balance monthly, and then Aaron at VonFelt's periodically balances.

Kathy Weaver, PVCH, Cheryl Hoberecht, Interim Health Dept. Adm. Visited about the AED Heart Fibulators. Weaver gave a brief update on how the Hospital began this program. The goal is to get 14 AED purchased for public buildings that hold several functions in the County. Many club organizations have donated funds for this project. She has visited with Joe Dickinson, EMS Supervisor, and Antonio Hearn, EMT, and they are willing to help educate and maintain the equipment.

**Lewis made motion, seconded by Rein, to purchase an AED for \$750, for the Courthouse.** Further discussed regarding donation of funds at a later date if needed. No further discussion. **Unanimous.**

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Doug McNett, County Attorney. Updated the Commissioners on a contract between Sedgwick County Jail and the Pawnee County Sheriff, that he was asked examine. He visited with Kcamp, who advised not to sign. Commissioners reviewed the Resolution No. 2018-R-004, Investigatory Administrative Suspension. **Motion by Lewis, seconded by Rein, to approve Resolution No. 2018-R-004, as written. No further discussion. Unanimous.**

11:53 **Motion by Lewis, seconded by Rein, for executive session, seven minutes, attorney/client privilege, personnel exception.**

Noon Reconvene. No decisions.

Noon Recess for lunch. Reconvene at 1:30.

1:30 Reconvene.

**Commissioners read, corrected and approved minutes of March 5th, 2018.**

**Commissioners read, corrected and approved minutes of March 12, 2018.**

1:33 Mark Wagner, EM/Zoning Director, and Doug McNett, County Attorney.

**Motion by Rein, seconded by Lewis, executive session, attorney/client privilege, 15 minutes.**

1:48 Reconvene. No decisions.

2:00 PVCH Updates. Kendra Barker, PVCH Interim Administrator, and John Haas, PVCH Board Member, in attendance, and George Harms, HaysMed Financial Manager, via telephone.

Barker gave updates on events, including the Human Trafficking Seminar, and the Community Health Fair. The Community Health Fair will be on April 13<sup>th</sup>, from 6:30 to 9:00 a.m., at the Southern Baptist Church Fellowship Hall.

Barker gave update on the Mammography vehicle, which will be discontinued, and the hospital could purchase the equipment and have a Room set up for approximately \$95,000. The CHC has donated \$30,000, to purchase the equipment. Harms thought they would be able to have the funding through the budget, and/or obtain additional donations.

Barker reviewed the Health Needs Assessment preliminary report. Top Issues were Mental Health Awareness, Marketing, Prescription Drug Abuse, and Women's Health and Poverty.

Informed them of a boiler problem with one of the three at the hospital, and she is checking into insurance.

Reviewed reports of where Pawnee County residents are getting their healthcare, with comparison of surrounding hospitals.

Harms updated the Commissioners on the financial reports: income statement; operating and cost report; employee benefits; and purchase of services.

Further discussed the mammography equipment and possible staffing issues. Possibly hiring a part time employee would be helpful.

**Motion by Rein, seconded by Lewis, to approve PVCH to make appropriate adjustments to the budget, to offset the purchases from the prior budget in the amount of \$65,000 to obtain the mammography equipment and room. No further discussion. Unanimous.**

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Kurt Demel, Co. Hwy. Adm. Presented Commissioners a rough draft of updates for Camp Pawnee. Red Caps from the prison would be willing to paint the soffit and fascia on the roof. It would cost approximately \$2,000 to paint the main building and maintenance building. He also suggested adding additional parking at the camp on the east and west sides of the main building. Also, to rock the RV spots, and the new road on the north side of the RV parking. **Motion by Lewis, seconded by Rein, to approve the painting of the main building and maintenance building in the amount of \$2,000, and update the RV parking in the amount of \$5,200. No further discussion. Unanimous.**

Cheryl Hoberecht, Interim Administrator. Presented Aid to Local Grant Application Signature Page. **Motion by Lewis, seconded by Rein, to accept and sign the Aid to Local Grant Application signature sheet, to the Kansas Dept. of Health & Environment. No further discussion. Unanimous.**

Discussed County Credit Cards for each department. Hoberecht stated she would like them for when they go to meetings.

Ruth Searight, County Clerk. Gave the Commissioners the Emergency Planning and response appointed members. Officials needed to be updated and appointment for Emergency Medical Services. **Motion by Lewis, seconded by Rein, to appoint Rein for the State/Local Official, and Antonio (TJ) Hearn to Emergency Medical Services. No further discussion. Unanimous.**

Gave Commissioners updated payroll and step raises scale.

Gave the Commissioners the by-laws of the Public Building Commission, and will bring the files for the PBC to Joel Davis, Courthouse General Staff, for their caretaking.

Commissioners discussed new lease agreements with the Pawnee County Attorney. Commissioners stated they would like the leases to be one year.

Lewis discussed a phone conversation with Kearney & Associates, and asked them if they could be updated monthly.

Discussed the KAC's online compensation survey. **Motion by Rein, Seconded by Lewis to approve the 2018 subscription in the amount of \$175. No further discussion. Unanimous.**

Mark Wagner, EM/Zoning. Gave brief update on a Conditional Use Permit.

**Motion by Lewis to adjourn the meeting. Rein seconded. 4:15.**

Philip R. Hammel  
For the Board:  
Chair, Board of Commissioners

[Signature]  
Attest:  
County Clerk