

May 5, 2014

9:00 Reconvene. Pelton, Bowman and Haas present.

Ruth Searight, County Clerk. Gave Commissioners the following: payroll and payables checks and vouchers for their review and approval; draft minutes of April 28, 2014, regular meeting; special meeting draft minutes May 1, 2014; change orders 2013-42 thru 2013-48; check stub for oil royalty payment of \$2,548.16; and informed them that CC/JJA has paid no administrative fee for first or second quarter of 2014.

Presented and discussed quote from Thomas Reuters for a IBM Power 720 to replace the present AS400, for \$21,207. Searight would like to bring the master console from the appraisers office to clerk's office, as it would be more convenient to back it up every night, and handle the maintenance on the equipment. The appraiser office only has two software programs on it, and the clerk's office has all accounting and tax on it. **Motion by Haas, seconded by Pelton, concurred by Bowman, to approve purchasing the new equipment as presented, and Searight is to bring back to them a cost for moving the master console and equipment to the clerk's office for approval. All to be paid from General Fund, Miscellaneous.**

Informed them that the Fire Chief, Bill Clapham, has requested a burn ban for all of Pawnee County for seven (7) days.

Went thru mail.

9:30 Mary Beth Herrmann, Health Administrator. Informed the Commissioners that her office will be closed to the public on May 13, 2014, for WIC staff having training.  
Discussed employees having second jobs outside their Pawnee County position.  
Discussed a vacancy in the office, and how it might be filled by two part time positions.

10:00 Kurt Demel, Co. Hwy. Adm. Discussed a possible burn ban for Pawnee County.  
Discussed the crop sprayer airplane that crashed last week.  
Gave update on: patching; oil wells; sand for townships; OS7 Shiley township bridge; new shed at the courthouse; spraying; chemical mowing; and obtaining water at Rozel.

Ruth Searight, County Clerk. Gave each Commissioners the information she said she would try to obtain regarding exempt status from Fair Labor Standards Act. Each Commissioner was given from the U.S. Dept. of Labor, Wage and Hour Division, Fact Sheets #17A, #17B, #17C, #17D, and #17G. Revised July 2008, Exemption for Executive, Administrative, Professional, Computer and Outside Sales Employees Under the Fair Labor Standards Act (FLSA), for their review.

**Commissioners approved and signed change orders #2013-42 thru #2013-48.  
Read and approved minutes of Special Meeting, May 1, 2014.  
Approved and signed checks for payroll, bills and expenses.  
Read, corrected and approved minutes of April 28, 2014.**

10:55 John Settle, County Attorney.

10:55 Executive session, until 11:30, attorney/client privilege.

11:30 Reconvene.

Continued

**May 5, 2014 Continued**

Discussed a letter they had received from Department of Corrections regarding the need for a change in CC/JJA accounting procedures, and comingling funds. Letter was from Randy Bowman, JJA. Via telephone, visited with Denise Wood, CC/JJA Director, regarding the letter, and the need to separate the funds. Discussed requesting the help the State has offered to get their funds in line with the accounting procedures they want. After more discussion, **Commissioners and Wood agreed to get everything in place to implement the start of CC/JJA new Fiscal Year, July 1, 2014.**

**Haas made motion, Bowman seconded, and Pelton concurred to declare a burn ban for all of Pawnee County for seven days.**

11:45 Tina Keeler, Office Manager, Appraiser Office. Discussed some documents Charles "Bud" Tabler, had given Haas regarding his property.

Ruth Searight, County Clerk. Discussed some items for budgeting, and gave them some information regarding landfill tire fees in Reno County.

Haas informed the others that he was going to Dodge City this week, and if it was okay with them, he would get a water sample from Camp Pawnee and take it to be tested. **Commissioners agreed.**

12:10 Adjourned until Monday, May 12, 2014, at 9:00 a.m.

  
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**For the Board:**  
**Chair, Board of Commissioners**

  
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**Attest:**  
**County Clerk**