

JUNE 22, 2015 MINUTES  
ON NEXT PAGE RMD

June 29, 2015

9:00 Reconvene. Pelton, Bowman and Caplinger present.

Ruth Searight, County Clerk. Gave the Commissioners the following for their review/approval: oil royalty check for both wells; payroll; payables; agenda; sales/comp tax report for May; copy of Charter Resolution No. 10; budget worksheets; need to correct minutes of June 15, 2015, for the amount of Pride Grants to \$199,451; updated wage sheets; form to name a voting delegate for KAC; and draft minutes of June 22, 2015.

Robin Rziha, Health Administrator.

1. Informed them that she had emailed a contract to John Settle, County Attorney, for his review.
2. Informed them that the Department is scheduling evening clinics on Wednesday's, beginning July 1st, until 7:00 p.m., thru August. The goal is to increase availability to the public, especially parents needing to get their children in for immunizations prior to school starting.
3. The Health Department was approved as a provider for the Turn a Page. Touch a Mind (TAP-TAM) literacy program through the Kansas Pediatric Foundation.
4. Mentioned vacation schedules.
5. Rziha will be attending the National Association of County and City Health Officials Conference.
6. Health Department will have a booth at the County Fair.
7. Rziha will be participating in the Kansas Community Leadership Enterprise Summit.

9:05 Executive session, 25 minutes, personnel exception.

9:10 Reconvene.

**Commissioners approved and signed the following payroll change forms: Heather Cobb, effective June 21, 2015, Level 4, Step 7; Sabra Dupuis, effective July 5, 2015, Level 5, Step 2; Diane Zook, effective July 5, 2015, Merit Increase.**

Discussed a request from the Custodian, Darold Bussard, to include a new snow blower in the 2016 budget, approximately \$500.

9:30 Dolores Wren, Register of Deeds. Discussed having some books re-bound. Would be paid from ROD Tech Fund.

Robin Rziha, Health Administrator. **Commissioners approved and signed a contract with Kansas Health Foundation, to approve electric fund transfers for the Breast Feeding Grant.**

Went thru mail.

**Approved and signed checks for payroll and payables.**

Discussed the roof, and if we need a new one, it will need to be budgeted for next year.

9:45 John Settle, County Attorney. Showed the Commissioners the PVCH 2015 Progress Section for the Hospital. **Commissioners approve one whole page ad.**

Informed them that he had a hospital meeting today.

Kurt Demel, Co. Hwy. Adm. joined group. Discussed who to use for drug testing. It was decided that he should contract with the lady in Ellinwood, as the client is the county, and he can get faster service, and possibly start using the instant drug test.

Continued

June 29, 2015 Continued

Settle left.

Gave update on personnel.  
Further discussed instant drug testing, and will have them send the paper work.  
Gave updates on: patching; bridge north of Burdett; damage north of town; ad for Camp Pawnee Caretaker; mowing; stock piling sand; and bind weed and Johnson grass.

John Settle, County Attorney. Brought Commissioners a 2015 proposed budget.

Ruth Searight, County Clerk. Discussed the funds of Adult DOC, Juvenile Doc, Kansas Set Off Program, Diversion Supervision and four issues with revenues and what fund to deposit then, as their FY ends tomorrow. Also, discussed Micro Loan.

**Bowman, Pelton and Caplinger approved depositing the funds in Discretionary Funds.**

Discussed all client reimbursement checks being made payable to Community Corrections, instead of the fund that they should have been deposited in, such as "Adult DOC, Juvenile DOC, Pn Co Diversion Supv." Pelton via telephone visited with Denise Wood, Director, Adult DOC, Juvenile DOC, Pawnee County Diversion Supervision, Lane County Diversion Supervision, Juvenile Separation, and Discretionary Funds, regarding the questions.

Pelton requested John Settle, County Attorney, and Denise Wood, Director, come visit with Commissioners.

Denise Wood and John Settle joined group.

Searight said that KDOE called her twice last year wanting fund accounting in the Clerk's Office, with no comingling of funds, and accurate accounting for revenues and payments.

Searight told them they were talking to the wrong person, as the way it has been done the past few years is the way Wood wanted, and the Commissioners have approved.

Searight stated that she could cancel the clients in the Kansas Set Off Program, that Wood gave her, that are coded for Adult DOC, and Wood can have her office handle the set off accounts.

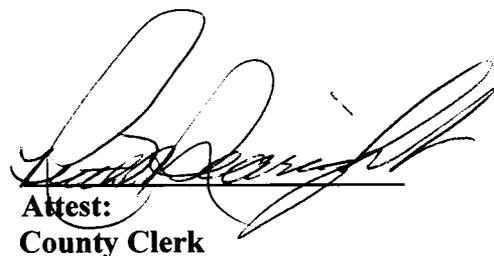
Searight, also, said that she would be willing to let the Commissioners and Wood take full responsibility for the fund accounting for Adult DOC, Juvenile DOC, Pawnee County Diversion Supervision, Lane County Diversion Supervision, Juvenile Separation; and Discretionary Fund. Everyone was in agreement with this proposal.

12:30

Adjourned until Monday, July 6, 2015, at 9:00 a.m.



For the Board:  
Chair, Board of Commissioners



Attest:  
County Clerk