

July 2, 2012

- 8:45 Reconvene. Pelton, Bowman and Haas present.
Scott King, Sheriff, and Derek Slack, Undersheriff. Presented and discussed proposed 2013 budget.
Discussed 911 funds and radios.
Discussed repeater replacement.
Gave other updates on activities, plans and goals.
Motion by Bowman, seconded by Haas, Concurred by Pelton, to extend the Burn Ban for all of Pawnee County, for another seven days.
- 9:30 Kurt Demel, Co. Hwy. Adm. Presented and discussed Job Descriptions and proposed 2013 budgets.
Discussed using 911 Funds for a new Sign Truck. Will check with Mark Bauer, VonFeldt, Bauer and VonFeldt.
- 10:00 Bruce Gatterman, 24th Judicial District Judge, Linda Atteberry, Chief Clerk, and Kay Schartz, Clerk. Presented and discussed 2013 proposed budgets for District County, District Expense and Citizens Review Board.
Requested and discussed need for two new lock file cabinets for a total of approximately \$5,900. After discussion, **Haas made a motion, seconded by Bowman, and concurred by Pelton to purchase two new file cabinets, with County General paying for one-half, and District Expenses budget paying the other half.**
Gave updates on activities in departments.

Motion by Bowman, seconded by Haas, concurred by Pelton, that all payroll time cards must show all hours worked for each day and each week, and certified to be true and correct. If some of the time is to be converted to comp time, this must show on the voucher as follows:

Comp time hours balance from previous 2 weeks + _____

This payroll period:

Regular comp time hours earned this period + _____

OT CT Hours earned _____ x 1.5 = + _____

DT CT Hours earned _____ x 2.0 = + _____

Minus comp time hours used this period - _____

Balance forward to next 2 weeks + _____

ALL TIME SHEETS MUST BE ACCURATE AND CERTIFIED BY THE EMPLOYEE.

ALL VOUCHERS MUST BE ACCURATE, APPROVED, DATED AND CERTIFIED BY THE DEPARTMENT HEAD.

PROPER AND ACCURATE DOCUMENTATION MUST BE ATTACHED TO ALL PAYROLL, BILLS AND EXPENSES VOUCHERS.

ALL HOURS MUST BE REPORTED AND CERTIFIED IN THIS MANNER, SO THERE IS CONSISTENCY FOR MEETING THE FAIR WAGE AND HOUR STANDARDS IN REPORTING REGULAR, OVERTIME, DOUBLE TIME, COMP TIME, VACATION, SICK, PERSONAL, CIVIL LEAVE, + OR - CASH ADJUSTMENTS, HOLIDAY REGULAR HOURS AND MEALS, CLEANING ALLOWANCE, AND ETC. THAT ARE TAXABLE.

Continued

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Haas informed the other Commissioners that he will not be able to attend next weeks regular meeting.

Went thru mail.

Approved and signed checks for payroll, bills and expenses.

Discussed cell phone policy.

Darold Bussard, Custodian. Presented release for back to work, and
Commissioners approved his return to work, starting tomorrow.

11:00 Mary Beth Herrmann, Health Administrator. Discussed the cell phone policy.
Haas made motion, seconded by Pelton, concurred by Bowman, to accept Herrmann's proposal for Designating employees in the Pawnee County Health Department to make provisions as allowed in Resolution 2012-07 for reimbursement allowance for employee owned cell phones, and then Pelton signed the document, for the Board.
Gave updates on department.

11:15 Kurt Demel, Co. Hwy. Adm. After discussion, **Commissioners signed application for OS21 Bridge for \$665,010, at no cost to County, as all would be covered by exchange monies.**
Gave updates on activities and plans.

Read and approved minutes of June 25, 2012.

12:15 Recessed for lunch. Reconvene at 1:30.
1:30 Reconvene.

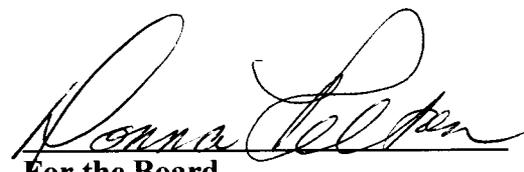
Rod Wheaton, Solid Waste Supervisor. Presented and discussed proposed 2013 budget.

2:30 Kathy Jadwin, County Treasurer. Presented and discussed proposed 2013 budget.

Ruth Searight, County Clerk. Discussed Manatron and some issues with security.

Effective July 1, 2013, Commissioners approved that privately owned automobile mileage reimbursement rate will increase to 55 cents per mile.

4:30 Adjourned until Monday, July 9, 2013, at 9:00 a.m.


For the Board
Chair, Board of Commissioners


Attest:
County Clerk