

Pawnee County Commissioners
Minutes
January 11, 2021

9:00 Swearing in ceremony

10:00 Chairman Rein called the meeting to order. Commissioners Hammeke and Lewis in attendance.

Pledge of Allegiance.

Re-Organized for 2021

Motion by Lewis, seconded by Rein, for Hammeke to be Chair. Motion carries (3-0).

Motion by Rein, seconded by Hammeke, for Lewis to serve as Vice Chair. Motion carries (3-0).

Motion by Lewis, seconded by Hammeke, for the Tiller & Toiler to serve as the County Legal Publication. Motion carries (3-0).

Motion by Rein, seconded by Lewis, for the following banks to be Official Depositories for Pawnee County: First State Bank & Trust; Farmers Bank & Trust; American State Bank & Trust; Bank of the West; and Pawnee County Bank (Burdett). Motion carries (3-0).

Commissioners requested clerk to gather data to determine if there are district changes to be made.

10:30 Department Head Meeting, in Attendance: Kurt Demel, Road & Bridge; Scott King, Sheriff; Mark Wagner, EM/Zoning; Cheryl Hoberecht, Pawnee County Health Department; Doug McNett, Pawnee County Attorney; Kay Schartz, Pawnee County District Court; Tina Keeler, Pawnee County Appraisers; Gail Antenen, Community Corrections; Joel Davis, Pawnee County Register of Deeds; Tim Taylor, Maintenance; Tami Keenan, Pawnee County Treasurer; and Stacey Rein, Pawnee County Clerk.

Hammeke discussed the Employee Handbook and EMS.

Demel gave road and bridge updates and he has one position open.

Wagner talked about the Mobile Radio tower rent in Burdett; and gave Spark Funds update; the state gave an extension to March 1.

Hoberecht gave COVID updates, they are still seeing cases; we are still at Red on the scale; 30 doses of vaccine was given last week; they are working on a vaccination clinic. They hired a new nurse, Caci Kuhn.

Keeler has 2 new people hired; commercial depreciation updates; and she is in the process of collecting data for Neighborhood Revitalization Program.

King hired Larry Atteberry to take Kendall Lothman's position, who is now the Kiowa County Sheriff.

Lewis asked Hoberecht about the Health 6 Mills funds transfer; would like to discuss employee healthcare in the future; thanked Tami Keenan for all her help with budgeting last year.

11:00 Kurt Demel, Road & Bridge Administrator. Discussed payroll changes.

Motion by Lewis, seconded by Rein, to approve the step raise with CDL differential at Road & Bridge Dept as presented effective 1/11/21. Motion carries (3-0).

Motion by Lewis, seconded by Rein, to approve the step raise at Road & Bridge Dept as presented effective 1/11/21. Motion carries (3-0).

Motion by Lewis, seconded by Rein, to approve the step raise at Road & Bridge Dept as presented, effective 12/8/2020. Motion carries (3-0).

Grader lease agreement came back from John Deere at 2.09 interest. Gave updates on X Road, South Rozel Road and OS21 bridge. Completed the county road maintenance. Discussed shop lighting improvements, grader maintenance and updates on the wrecked truck. They ran employment ads for an operator/chemical applicator and mechanic, they still have one position to fill.

Motion by Lewis, seconded by Rein to approve two change order abatements number 2020-11 and 2020-12 as presented. Motion carries (3-0).

11:30 Recess Board of Commissioners

Reconvene as Board of Health

In attendance: Cheryl Hoberecht, Pawnee County Health Dept; Heather Hicks, Heart of Kansas Family Healthcare; and Melanie Urban, PVCH Hospital Administrator. Gave updates on vaccination statistics. Talked about different plans for distribution once they receive the 2nd round of doses. They will continue to keep asking for more. They haven't seen any issues and/or differences with complications to the Moderna and Pfizer vaccines.

12:10 Reconvene Board of Commissioners

12:12 **Lewis moves, Rein seconded, to go into an executive session for personnel to include Cheryl Hoberecht for 10 minutes. Motion carries (3-0).**

12:22 Regular session resumes. No action taken

12:25 Recess for lunch.

1:35 Reconvene

Rod Wheaton, Pawnee County Solid Waste. Gave Larned State Hospital and Department of Corrections Tipping Fee contract changes.

Motion by Rein, seconded by Lewis to approve the Larned State Hospital 1 year 2021 Contract for Solid Waste Department as presented at \$40/ton tipping fee when necessary. Motion carries (3-0).

Motion by Rein, seconded by Lewis to approve the Department of Corrections 1 year 2021 Contract for Solid Waste Department as presented at \$40/ton tipping fee. Motion carries (3-0).

2:00 Tami Keenan, Pawnee County Treasurer. Updated bank signature cards. Discussed payment of real estate taxes and interest statute.

Motion by Lewis, seconded by Rein, to approve the Order to the Treasurer to transfer funds from Health 6 Mills to the health department grant funds as presented. Motion carries (3-0).

2:34 Doug McNett, Pawnee County Attorney requested an executive session to include Stacey Rein, Pawnee County Clerk for Attorney Client Privilege.

Motion by Lewis, seconded by Rein to go into executive session for 10 minutes. Motion carries (3-0).

2:39 Regular session resumes. No action taken.

2:40 Stacey Rein, County Clerk requests executive session for Personnel.

Motion by Lewis, seconded by Rein, to go into executive session for personnel to include Doug McNett for 10 minutes. Motion carries (3-0).

2:50 Regular session resumes. County Clerk requests another 5 minutes executive session.

2:52 **Motion by Lewis, seconded by Rein, to go into executive session for personnel for 5 minutes. Motion carries (3-0).**

2:57 Regular session resumes. No action taken.

Stacey Rein, County Clerk. Discussed the Clerk/Election Officer salary.

Commissioner, Bob Rein excused himself from the room.

County Clerk gave plans to reduce the Clerks Personal Service budget and Employee Benefits; requested 12% increase to salary.

Motion by Lewis, seconded by Hammeke, to accept the payroll change for County Clerk as presented starting 1/11/2021. Motion carries (2-0). Commissioner Rein abstains from vote.

Commissioner, Bob Rein returns to session.

County Clerk updated the Commissioners on the state of her office and the conditions it was left in. Commissioners toured Clerks office.

3:40 Joel Davis, Register of Deeds. Locksmith will be here to change out locks. Discussed his wages and step raise for Kim Liston.

Motion by Lewis, seconded by Rein, to approve payroll change notice for Register of Deeds office as presented effective 1/11/21. Motion carries (3-0).

Motion by Lewis, seconded by Rein, to approve step raise for Register of Deeds office as presented effective 1/11/21. Motion carries (3-0).

3:50 County Clerk gave commissioners a BCBS check for the April 2020 dental premium reimbursement that should've been taken care of in September 2020. Clerk will double check with auditor to make sure it is handled appropriately.

County Clerk gave Commissioners payroll change notices.

Motion by Lewis, seconded by Rein, to approve change notice for 1st Deputy County Clerk & Election Officer as presented effective 1/11/21. Motion carries (3-0).

Motion by Lewis, seconded by Rein, to approve change notice for 2nd Deputy County Clerk & Election Officer as presented effective 1/11/21. Motion carries (3-0).

Commissioners approved minutes from 12/28/20; read and corrected minutes from 1/3/2021; approved and signed Payables Checks.

Motion by Rein, seconded by Lewis, to approve Resolution No. 2021-R-001 Waiving GAAP Procedures for Fiscal Year 2021. Motion carries (3-0).

Motion by Rein, seconded by Lewis, to approve the Letter of Engagement with Vonfeldt Bauer & Vonfeldt as presented. Motion carries (3-0).

Motion by Rein, seconded by Lewis, to approve the letter of agreement with Vonfeldt Bauer & Vonfeldt for the 2021 Audit as presented. Rein amended motion, seconded by Lewis, to approve the letter of agreement with Vonfeldt Bauer & Vonfeldt for the 2020 Audit as presented. Motion carries (3-0).

Motion by Lewis, seconded by Rein, to appoint Stacey Rein, Pawnee County Clerk as the designated agent for KPERS.

4:06

**Motion by Rein, seconded by Lewis to adjourn the meeting.
Motion carries (3-0)**

Philip Hammel

For the Board:

Chair, Board of Commissioners

Stacy Rein

Attest:

County Clerk