

Pawnee County Commissioners
Minutes
April 26, 2021

Present: Commissioners: Rein, Lewis and Hammeke and County Clerk Rein

9:01 Meeting was called to order.

Clerk Rein presented payable vouchers, payroll vouchers and checks. Draft minutes from April 12th and April 19th for review and corrections.

Commissioners discussed and reviewed the information sent from Kara Lawrence, EMS Director, regarding Emergency Medical Services budget.

Clerk Rein presented information about Senate Bill 13 regarding County Tax Lid ruling and a timeline for County Budget to be submitted for budget hearings and how Senate bill 13 will affect the Clerk's office.

10:30 Department Head meeting took place those present: Commissioners, Larry Atteberry, Under Sheriff, Josh Huff, Lieutenant and Emergency Management Director, Doug McNett, County Attorney, Gail Antenen, Community Corrections Director, Rod Wheaton, Solid Waste Department Head, Kurt Demel, Noxious Weed/Road & Bridge Department Head, Joel Davis, Register of Deeds, Cheryl Hoberecht, County Health Administrator, Tina Keeler, Appraiser, Stacey Rein, County Clerk, Kyle Grant, Extension Officer, Tim Taylor, Maintenance Supervisor, Kay Schartz, District Court Clerk, District Court Judge Gatterman. Also present was Samantha Parish, Community Corrections Duty Director and Jessica Moore Community Corrections Administrative Assistant.

Commissioner Hammeke opened the meeting by speaking to the Department Head about SB 13 and when the budgets for departments will need to be turned in. Clerk Rein spoke to the Department Heads regarding a timeline for the budget process this year. Discussion took place.

District Court had nothing to report.

Undersheriff Atteberry stated he was very proud of his department; they have been very busy working several cases and assisting with high-speed chases out of Rush county. Undersheriff Atteberry stated that case number are up 100 cases from last year at this time.

Commissioner Hammeke announced the retirement of Mark Wagner, Emergency Management Director and Zoning Director. Commissioner Hammeke announced the new Emergency Director as Josh Huff. Josh stated he will be working on grant applications.

County Attorney McNett stated his office had nothing new to report.

Community Correction Director Antenen stated the new security doors have been installed at the Annex building.

Kyle Grant, County Extension Officer explained that his office has been working with local youth doing Horticulture. He stated their office is getting things ready for the Pawnee County Fair. Grant explains that he has worked with the youth on Small Gas engines, he stated that the Extension office is currently accepting any lawn mowers with issues. Grant stated the Extension office is getting ready for Ag day with the 4th graders.

Rod Wheaton, Solid Waste Department Head stated that May 1, 2021 will be the Hazardous Waste Disposal weekend, he stated the next one will be the first Saturday in October. The Landfill has lit the burn pit.

Joel Davis, Register of Deed stated he had nothing new to report.

Tina Keeler, Appraiser stated she was trading in the Appraisers vehicle and picking up her new vehicle.

Tim Taylor, Maintenance Supervisor stated that he got his new mower for the Courthouse.

11:11am

Gail Antenen, Community Corrections Director presented the Commissioners with Quarterly report for Kansas community Corrections. The reports were reviewed by the Commissioners.

Motion by Rein, seconded by Lewis to approve the Adult Department of Correction quarterly report ending March 31, 2021. Motion passes. 3-0

Commissioners and Gail reviewed Juvenile Services Quarterly Cash Reconciliation and Certification report. Discussion took place on a payroll discrepancy that took place December of 2020. Clerk Rein explained that the error would not be taken care of until the County has its audit in June.

Motion by Rein, seconded by Lewis to approve the Kansas Department of Correction- Division of Juvenile Services Quarterly Cash Reconciliation and Certification ending March 31, 2021 with annotated payroll discrepancy in the comments section. Motion passes. 3-0

Discussion took place regarding Kansas Department of Corrections- Division of Juvenile Services Quarterly Cash Reconciliation and Certification report.

Motion by Rein, seconded Lewis to approve Kansas Department of Correction- Division of Juvenile Reinvestment program quarterly cash report ending March 31, 2021. Motion Passes. 3-0

Gail presented Kansas Community Corrections Fiscal Year 2021 Quarterly Budget Adjustment Report. Gail explained the line item for rent was over budget, so she reallocated money from training to rent.

Motion by Rein, seconded by Lewis to approve Fiscal Year 2021 Quarterly Budget Adjustment Report dated April 26, 2021. Motion passes. 3-0

Gail announced to the Commissioner's that one of the part-time juvenile intake workers was retiring and they would be hosting a small retirement gathering beginning at 2:00pm on April 27, 2021.

12:00

Motion to Recess for lunch until 1:00pm

1:00

Reconvened from lunch

Tina Keeler, Appraiser along with Sharon Lessard, Fusion Bank Executive Vice President. Tina presented paperwork from Janssen Ford of Larned for 2021 Ford Escape. Commissioners reviewed and signed paperwork. Sharon presented purchase lease agreement from Fusion Bank, terms of the lease were reviewed and signed by Commissioner Chair.

Clerk presented County Treasurers proposed budget for 2022.

1:21

Under Sheriff Atteberry and Lieutenant/Emergency Management Director Huff were present to discuss a COLA increase for the Sheriff's Department to be competitive with the agencies just west of town. Discussion took place.

Josh spoke to commissioners regarding equipment he would like to purchase for his Emergency Management vehicle to make sure he is prepared for any emergency.

1:54

Kurt Demel, Noxious Weed/Road & Bridge Department Head, as well as Jon Roy Kelty, Tim Dryden and Jed Fleske were present to discuss the closure of bridge O.S. 75 in Ash Valley Township. Kurt explained what would be needed to repair or replace the bridge. Commissioners explained the liability issues that could arise if the township would do the repairs and why it is not an option. Kurt explained engineering plans as well as a permit would need to be done as well as a drainage study before anything else could be done. Kurt estimated the cost the services to be around \$50,000.00. Commissioners and Kurt explained that the county could possibly get help with the cost of that bridge from Kansas Local Bridge Program, if awarded it would pay up to \$100,00.00, it would still be a minimum of 2 years before the bridge would be completed. It was asked if a low water crossing could be issued and just remove the bridge. Kurt explained the same studies and permit would have to be completed prior to a low water crossing being done. Additional discussion took place regarding OS bridge 75.

Kurt presented paperwork for the Pawnee County R road realignment project. Commissioners reviewed and signed Offer Letter to Purchase Right-of-Way.

Kurt updated the Commissioners on current grading projects Northwest Route: Walnut road, Nekoma road, Shiley road, North Rozel road and Correction Line road. Roads currently being sanded: Hanston road, Walnut road, North Rozel road, Nekoma road and South Burdett road.

2000 tons of seal sand has been placed at Garfield Stockpile for 2021 county blacktop road sealing projects on Garfield road, Garfield Cemetery road, and Couchman road.

Commissioners were updated on the Broadway St. Drainage project (O road, 110th, 120th). Phase two of the project will begin next week. Kurt explained this phase will consist of Venture Corporation milling off asphalt on curve and Pawnee County installing two crossroad culvert pipes.

Kurt presented his proposed budget for 2022 for Road & Bridge, Camp Pawnee, and Zoning.

Kurt stated a Zoning Meeting will be published in this week's paper.

Commissioners discussed COLA pay increase for County Employees. The index rate was reviewed and discussed.

Motion by Rein, seconded by Lewis to grant 2.25% COLA increase to begin May 2, 2021 for all county employees to omit Community Corrections. Motion passes. 3-0

3:41

Commissioners meeting adjourned.

Philip Hamrick

Stacy Rein

For the Board:

Attest:

Chair, Board of Commissioners

County Clerk

Pawnee County Commissioners
Minutes
Special Town Hall Meeting
Pawnee Heights Gymnasium
Rozel, KS
April 26, 2021

Present: Commissioners: Philip Hammeke, Deborah Lewis and Bob Rein.
Stacey Rein, Co Clerk; Doug McNett, Co Attorney; Josh Huff, PN Co Emergency
Management Director; Erin Josefiak, Rozel Mayor; Linda Schadel, Burdett
Mayor; Kara Lawrence, Larned EMS Director; Melanie Urban, PVCH Director

7:00 pm Commissioner Philip Hammeke presented an informational PowerPoint on a
countywide EMS/Ambulance service.

Discussion took place about how county EMS service would be funded and
operated.

Rozel and Burdett City Council members are in support of the merger. The
Commissioners will be attending the Larned City Council meeting to discuss and
answer questions on May 3rd.

Commissioners and current EMS director answered questions from the Rozel
and Burdett communities.

8:00 pm Town Hall Meeting concluded

Philip Hammeke

For the Board:

Stacey Rein

Attest: